



*Newfane Central School District
Board of Education*

NEWFANE BOARD OF EDUCATION MEETING MINUTES

DECEMBER 17, 2019

The December 17, 2019 meeting of the Newfane Board of Education was held in Room 129 at the Early Childhood Center. The meeting was called to order by Board President Schmitt at 7:02 pm.

CALL TO ORDER

A. Casinelli, L. Licht, M. Lingle, E. Oudette, J. Schmitt, M. Stefanoski
A. Kennedy
M. Baumann, G. Noon, H. Staley, P. Young, M. Przybysz, D. Bedette

**TRUSTEES PRESENT
TRUSTEE EXCUSED
ADMINISTRATION
PRESENT**

The District Mission Statement was read by Trustee Licht.

**PLEDGE OF ALLEGIANCE
and
DISTRICT MISSION
STATEMENT**

Motion made by Trustee Casinelli and seconded by Trustee Licht
RESOLVED, that the proposed agenda for December 17, 2019 be approved.
Resolution Carried: 6 YES 0 NO

**ESTABLISH ORDERS OF
THE DAY**
Approved the agenda

There were no remarks at this time.

**Public remarks or
comments**

There were no presentations at this meeting.

PRESENTATIONS

PRESIDENT REPORT:

President Schmitt requested information regarding the upcoming retreat and financial planning, funding for the TRS reserve and capital reserve as well as review of the budget development calendar.

Mr. Schmitt recognized the Elementary and Middle School Music programs and wished everyone a Happy Holiday.

SUPERINTENDENT REPORT:

Superintendent Baumann clarified the Middle School recognition program for students, it included success outside of just academics. He outlined the budget development calendar and that the April 7 meeting date is still tentative if needed. A handout regarding the TRS reserve was given and discussed. A grant opportunity from the Cornell Cooperative Extension was discussed and the pending MOA to accept it. An invitation was given for the board to accompany Mr. Baumann on Friday to visit the building for the holiday.

**REPORTS
PRESIDENT

SUPERINTENDENT**

A discussion took place to determine if the Board of Education wanted to hold public hearings to consider the Alternative Veteran Tax Exemption. The Board of Education took an informal verbal vote and determined to hold the two public hearings (January 21 and February 4, 2020).

Amended the Agenda

****Motion made by Trustee Oudette and seconded by Trustee Casinelli MOVED, to amend the agenda to include a resolution regarding the Alternative Veteran’s Tax Exemption (10F).**

Resolution Carried: 5 YES 1 NO - Licht

COMMITTEE REPORTS:

Trustee Casinelli reported that the Student Safety Committee met and discussed how to improve attendance and tardiness. They shared information and discussed how to align the buildings on this initiative.

NEWFANE TEACHER’S ASSOCIATION REPRESENTATIVE:

A. Traverse represented the NTA, she shared some activities happening at the Elementary.

The Routine Order of Business was voted on by consensus to be listed separately in the minutes.

ROUTINE ORDER OF BUSINESS

Motion made by Trustee Licht and seconded by Trustee Casinelli RESOLVED, that the minutes of the November 19, 2019 and December 03, 2019 meetings of the Board of Education be and are approved.

Minutes

Encl. 2019.12.17.8A

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the following Warrant Reports for October 2019.

Warrants

Encl. 2019.12.17.8B

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the School Lunch Profit and Loss Statement for the period ending October 2019.

School lunch Profit and Loss

Encl. 2019.12.17.8C

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the Quarterly Student Activity Funds Report through September 2019.

Extra Classroom Activity Reports

Encl. 2019.12.17.8D

| SCHOOL | PERIOD | ENDING BALANCE |
|---------------------------|-------------------|---------------------|
| Newfane Elementary School | 07/01/19-09/30/19 | \$ 6,298.25 |
| Newfane Middle School | 07/01/19-09/30/19 | \$ 9,859.86 |
| Newfane High School | 07/01/19-09/30/19 | <u>\$ 57,965.06</u> |
| | Total | \$ 74,123.17 |

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Casinelli
RESOLVED, that the Board of Education, upon reviewing the
recommendation of the Committee on Special Education and the Committee
on Preschool Special Education will arrange for the appropriate special
education programs and services to be provided for meetings held as listed
in Enclosure 2019.12.17.8E.

Resolution Carried: 6 YES 0 NO

Classification and
placement of students
Encl. 2019.12.17.8E

The Personnel Order of Business was voted on by consensus to be listed
separately in the minutes.

Motion made by Trustee Licht and seconded by Trustee Lingle
RESOLVED, upon the recommendation of the Superintendent of Schools,
that the Board of Education accept, with regret, the resignation for the
purpose of retirement of Kelli Pines from her Typist position, effective
December 31, 2019 at the close of business.

Resolution Carried: 6 YES 0 NO

**PERSONNEL ORDER OF
BUSINESS**

Resignation for the
purpose of retirement,
K. Pines
Encl. 2019.12.17.9A

Motion made by Trustee Licht and seconded by Trustee Lingle
RESOLVED, upon the recommendation of the Superintendent of Schools,
that Tammy Fitch who is appointed as Instructional Associate working 6
hours a day and Typist working 1hours a day; be reclassified to the Civil
Service title of Typist/Instructional Associate per the CSEA Collective
Bargaining Agreement, effective September 1, 2019, per enclosure
2019.12.17.9B.

Resolution Carried: 6 YES 0 NO

Reclassification of a
position,
Typist/Instructional
Associate, T. Fitch
Encl. 2019.12.17.9B

Motion made by Trustee Licht and seconded by Trustee Lingle
RESOLVED, upon the recommendation of the Superintendent of Schools,
that Rick Recckio II, be and is approved to serve an unpaid district
administrative internship, effective December 18, 2019 for a total of 30
hours, serving under the direct supervision of Bart Schuler, Business
Administrator, in affiliation with Niagara University.

Resolution Carried: 6 YES 0 NO

Administrative Intern,
R. Recckio
Encl. 2019.12.17.9C

Motion made by Trustee Licht and seconded by Trustee Lingle
RESOLVED, upon the recommendation of the Superintendent of Schools,
that the following individuals, be and are approved as unpaid assistants for
the 2019-20 school year in the sport noted, with the understanding that
unpaid assistants are to work under the direct supervision of the Head Coach
and that at no time are they to supervise students unattended.

NAME – SPORT

Terry Gill – Wrestling

Resolution Carried: 6 YES 0 NO

Unpaid volunteer
coaching assistant,
T. Gill
Encl. 2019.12.17.9D

Motion made by Trustee Licht and seconded by Trustee Lingle
RESOLVED, that the Board of Education accept the resignation of Vanessa Collura, part time Art Teacher and District Substitute, effective December 10, 2019, at the close of business.

Resolution Carried: 6 YES 0 NO

Resignation of a part
time teacher, V. Collura
Encl. 2019.12.17.9E

Motion made by Trustee Licht and seconded by Trustee Lingle
RESOLVED, upon the recommendation of the Superintendent of Schools,
that Jacob Platt be and is appointed as a Fitness Room Supervisor effective
December 18, 2019.

Resolution Carried: 6 YES 0 NO

Fitness room supervisor,
J. Platt
Encl. 2019.12.17.9F

Motion made by Trustee Licht and seconded by Trustee Lingle
RESOLVED, upon the recommendation of the Superintendent of Schools,
that Kristina Marinaccio, be and is approved as an unpaid student,
participating in field work, at the High School, in affiliation with the Teaching
Profession Course through Erie Community College for the 2019-2020 school
year, under the supervision of Special Education Teacher Renee Luck.

Resolution Carried: 6 YES 0 NO

Student field placement,
K. Marinaccio
Encl. 2019.12.17.9G

The New Order of Business was voted on by consensus to be listed
separately in the minutes. (except 10F)

Motion made by Trustee Licht and seconded by Trustee Casinelli
RESOLVED, that approximately five (5) of the Newfane Varsity Wrestling
Team be and is authorized to travel and participate in the Haines Memorial
Wrestling Tournament in Fulton, New York, December 26-28, 2019 according
to the following conditions:

RESOLVED, all students will travel with and be chaperoned by coaches.
RESOLVED, that prior to the scheduled trip, the coach will provide to the
High School Principal a full and complete itinerary, player list, chaperone list,
and related details.

RESOLVED, that a field trip request form be completed and the standard
release forms be executed for each player and coach in attendance and that
same be delivered to the Principal prior to departure.

RESOLVED, upon the recommendation of the Superintendent of Schools, the
Board approves the expenses as outlined in Enclosure 2019.12.17.10A.

Resolution Carried: 6 YES 0 NO

**NEW ORDER OF
BUSINESS**
Haines Invitational
Wrestling Tournament
Encl. 2019.12.17.10A

Motion made by Trustee Licht and seconded by Trustee Casinelli
RESOLVED, upon the recommendation of the Superintendent of Schools,
that the following budget transfer be approved:

From budget code

A2110-130-15 teacher salary, curriculum \$147,950.00

To budget code

A2110-120-40 teacher salary, elementary \$35,975.00

A2110-120-60 teacher salary, middle, 4-5 \$20,250.00

A2110-130-60 teacher salary, middle, 7-8 \$13,600.00

Budget transfer,
personnel
Encl. 2019.12.17.10B

A2110-130-70 teacher salary, high \$38,025.00
A2250-150-40 teacher salary, special ed. elementary \$12,450.00
A2250-150-60 teacher salary, special ed. middle \$5,450.00
A2250-150-70 teacher salary, special ed. high \$11,750.00
A2610-150-60 teacher salary, library middle \$1,125.00
A2610-150-70 teacher salary, library high \$1,125.00
A2810-150-60 teacher salary, guidance middle \$2,200.00
A2810-150-70 teacher salary, guidance high \$2,250.00
A2820-150-40 teacher salary, psychologist elementary \$1,550.00
A2830-150-40 teacher salary, speech elementary \$2,200.00
Resolution Carried: 6 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Casinelli
RESOLVED, upon the recommendation of the Superintendent of Schools,
that the attached proposal from Stohl Environmental for the 2020 Lead
Testing of School Drinking Water, at a cost of \$12,238, be and is approved.
Resolution Carried: 6 YES 0 NO

Proposal, Lead Testing
Encl. 2019.12.17.10C

Motion made by Trustee Licht and seconded by Trustee Casinelli
RESOLVED, upon the recommendation of the Superintendent of Schools,
that the items listed in Enclosure 2019.12.17.10D and appended to this
resolution be and are declared excess property, and;
FURTHER RESOLVED, that the Superintendent of Schools, or his designee, be
and is authorized to dispose said items.
Resolution Carried: 6 YES 0 NO

Excess Property
Encl. 2019.12.17.10D

Motion made by Trustee Licht and seconded by Trustee Casinelli
RESOLVED, upon the recommendation of the Superintendent of Schools,
that the 403(b) Retirement Plan – Basic Plan Document and the 403(b)
Retirement Plan—Adoption Agreement, as prepared by US Omni and
contained herein, be approved and that the Superintendent of Schools be
and is authorized to sign the Adoption Agreement.
Resolution Carried: 6 YES 0 NO

Amendment – 403(b)
Plan Document for
Hardship Amendment
Encl. 2019.12.17.10E

Due to its length, the following resolution was considered read in its
entirety.
Motion made by Trustee Casinelli and seconded by Trustee Oudette
RESOLVE, upon the recommendation of the Superintendent of Schools, the
Board of Education directs the Superintendent of Schools to schedule and
conduct two (2) public hearings in relation to the Alternative Veteran’s
Exemption from Real Property Taxation under Section 458-a of the Real
Property Tax Law (RPTL) of the State of New York. These hearings will be for
the sole purpose of soliciting public feedback and response for the Board’s
consideration in contemplation of adopting the Alternative Veteran’s Tax
Exemption allowable in Real Property Tax Law, Section 458-a(2) a, b, and c to
Six Thousand dollars (\$6,000), Ten Thousand dollars (\$10,000) and Twenty
Thousand dollars (\$20,000), respectively; and that such exemption should

Scheduled public budget
hearings regarding
Alternative Veteran’s Tax
exemption

take effect immediately upon its filing with the Niagara County Real Property Tax Services and shall be applicable to all 2020 assessment roles prepared on or after March 1, 2020.

Resolution Carried: 5 YES 1 NO - Licht

CONCLUDING ORDERS OF BUSINESS

There were no remarks or comments at this time.

Public remarks or comments

This time was used for trustees to share information without action.

Anything for the "good of the order"

January 21, 2020

Presentations for Next Meeting

- Coordinator of Community Programs update

Executive Session

Motion made by Trustee Licht and seconded by Trustee Lingle MOVED, that the Board of Education enter into executive session for the purpose of discussing a specific personnel matter.

Resolution Carried: 6 YES 0 NO

Meeting recessed at: 7:43 pm reconvened at: 9:13 pm

ADJOURNMENT
Respectfully submitted,

Motion made by Trustee Casinelli and seconded by Trustee Licht MOVED, that the Board of Education adjourn the meeting.

Resolution Carried: 6 YES 0 NO

Meeting adjourned at: 9:13 pm

Bernadette Seymour
District Clerk